



Summerlake Homeowners Association, Inc.

291 Summerlake Lane
Newport News, VA 23602
(757) 249-4429

October 16, 2023

RE: Monthly Board of Directors Meeting Minutes

Board Members Present:

Sharon Hardy, Board Member
Chris Miller, Board Member
John Harrington, Board Member
Corey Hardy, Board Member
Brett Fabian, Board Member

Board Members Absent:

Other Attendees:

Dana Harrington, Office Administrator
Jimmy Hardison, Covenants Inspector

Call To Order:

The monthly Board of Directors meeting was at 6:58pm, called by Chris.

Review and Approval of Previous Meeting Minutes and Budget Documents:

The minutes for September were reviewed and approved by: John & Corey. The budget for September was then then reviewed and approved by Chris & John.

Covenants Officer Report:

Jimmy states that both the neighborhood and lake are in good condition and no significant issues has been found. He will keep an eye on the lakes trash rake especially when the leaves begin to fall.

Pool Status:

The baby pool is scheduled to be evaluated for a possible leak.

Upcoming Events:

Halloween trunk or treat will be held on Tuesday October 31.
Annual homeowners meeting- November 14, Tuesday



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New Business:

- The board discussed upgrading the QuickBooks accounting software, which will be an annual fee, however it allows users to have more functions including the ability to process our quarterly tax forms with no extra charges.
- Community days- the board is looking into having some scheduled community days to help with grounds maintenance in order to offset the rising costs that everyone is facing. Like painting entry way signs, trimming trees, and spreading extra mulch not currently included in the landscaping costs.

Unfinished Business:

- Fence completions waiting for the last sections to be scheduled, all permits have been obtained.
- 2024 budget is being created and evaluated. We are changing the names of some categories so they adequately reflect our accounting software.
- Pool deck repairs and possible leak at the baby pool to be addressed before opening next year.

Open Forum:

Adjournment: Meeting adjourned at 7:53pm