



SUMMERLAKE HOMEOWNERS ASSOCIATION

291 Summerlake Lane, Newport News, VA 23602

Office Hours by Appointment Only 757.249.4429

Pool Attendant Application

Please Print

Applicant Name: _____ DOB: MM / DD / YYYY

Address*: _____

Phone: _____ Email: _____

Parent/Guardian Name(s): _____

Availability: (Pool hours are from 10am until 7pm. Enter time range available for each day. Enter N/A if not available.)

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>

Previous Experience:

Additional Information/Qualifications:

Attendant Duties:

- ✓ Help check in pool members and their guests
- ✓ Collect guest fees
- ✓ Create pool passes
- ✓ Collect outside pool membership fees
- ✓ Turn all collected money into office mail slot daily
- ✓ Maintain bathroom and pool deck area
- ✓ Help maintain playground area
- ✓ Clean clubhouse every Monday (sweep, mop, keep inside and outside of refrigerator clean – keep it “rental ready”)
- ✓ Report when any cleaning supplies need restocked

* Applicants should be full time residents of Summerlake. Residency will be verified.